



C U Y A M A C A  
· C O L L E G E ·  
LEARNING FOR  
THE FUTURE

**POLICY & PROCEDURE COMMITTEE**  
*MINUTES*

March 9, 2004

The regular meeting of the Policy & Procedure Committee was held on Tuesday, March 9, 2004 at 2:00 p.m. in room F-106.

**Members Present:** Geraldine Perri, David Agosto, Ezequiel Cardenas, Cristina Chiriboga, Maggie Gonzales, Mark Meador, and Pat Setzer

**Members Absent:** Arleen Satele, and Caroline Vanlandingham

Recommend to Innovation and Planning Council for approval.

Third Read:  
Facilities Committee

Recommend to Innovation and Planning Council for approval.

Third Read:  
Delete Landscape  
Maintenance  
Committee

David Agosto presented for first read, the Student Services Master Plan Committee request. He indicated that this committee was a result of the accreditation site visit. This committee will write the student services master plan. Mr. Setzer to place on Academic Senate agenda.

First Read:  
Student Services  
Master Plan  
Committee

David Agosto presented for first read, the Student/Gender Equity Committee indicating that the committee is being established to develop a plan in conjunction with the District Student Equity Plan.

First Read:  
Student/Gender  
Equity Committee

Pat Setzer requested to clarify the terms of service in the Organizational & Governance Structures Handbook under the section entitled "Roles of Participants in College Composition." Mr. Setzer will have Academic Senate forward the recommendation to the Policy & Procedures Committee.

Organizational  
Handbook  
Suggestions

Meeting adjourned at 2:50 p.m.

Adjournment



C U Y A M A C A  
· C O L L E G E ·  
L E A R N I N G F O R  
T H E F U T U R E

**POLICY & PROCEDURE COMMITTEE**  
*MINUTES*

March 23, 2004

The regular meeting of the Policy & Procedure Committee was held on Tuesday, March 23, 2004 at 2:00 p.m. in room F-106.

**Members Present:** Geraldine Perri, Ezequiel Cardenas, Cristina Chiriboga, Maggie Gonzales, Arleen Satele, Pat Setzer, and Caroline Vanlandingham

**Absent:** David Agosto, and Mark Meador

Mr. Setzer presented for first read:

Delete the Technology Policies and Procedures Committee. Most of the tasks the committee was formed to address have been completed.

Mr. Setzer presented for first read.

Change the Technology Plan Committee to incorporate the functions of the Technology Policy and Procedure Committee.

Next meeting 4/27/04.

Meeting adjourned at 2:18 p.m.

First Reading:

Delete Technology  
Policy & Procedure  
Committee

First Reading:

Change  
Technology Plan  
Committee

Next Meeting

Adjournment

**POLICY & PROCEDURE COMMITTEE**  
*MINUTES*

April 27, 2004

The regular meeting of the Policy & Procedure Committee was held on Tuesday, April 27, 2004 at 2:00 p.m. in room F-106.

**Members Present:** David Agosto, Ezequiel Cardenas, Cristina Chiriboga, Geraldine Perri, Arleen Satele, Pat Setzer, and Caroline Vanlandingham

**Absent:** Maggie Gonzales, and Mark Meador

Dr. Perri inquired if issues came up that would normally be addressed by the Technology Policy & Procedure Committee, what avenue exists to address the issues? The Technology Policy & Procedure Committee was redundant as all issues would be addressed by other technology committees. Consensus to forward recommendation to Innovation and Planning Council.

Second Reading:  
Delete Technology Policy & Procedure Committee

Mr. Setzer reviewed the changes in the charge and composition for the Technology Plan Committee. Consensus to forward to the Innovation and Planning Council.

Second Reading:  
Change Technology Plan Committee

Vice President Agosto reported that the Academic Senate has approved the addition of the committee. Consensus to forward to the Innovation and Planning Council.

Second Reading:  
Student Services Master Plan

Vice President Agosto indicated that the meetings have been set up and the Academic Senate has approved the addition of the committee. Consensus to forward to the Innovation and Planning Council.

Second Reading:  
Student Gender/Equity Committee

Academic Senate President Setzer stated that Academic Senate has approved the change to the language in the Organizational and Governance Structures Handbook relating to faculty term limits. Consensus to forward the recommendation to Innovation and Planning Council.

Organizational and Governance Handbook Suggestions

Academic Senate President Setzer indicated that the Academic Senate is proposing for first read composition to read (4) faculty.

- One Math
- One English and Basic Skills
- One Student Services Faculty
- One At-large

Waived second read, the Academic Senate will review for approval. Consensus to forward to Innovation and Planning Council after Academic Senate review.

Meeting adjourned at 2:40 p.m.

First Read:

Tutoring Advisory  
Committee

Adjournment



CUYAMACA  
 COLLEGE  
 LEARNING FOR  
 THE FUTURE

**POLICY & PROCEDURE COMMITTEE**  
*MINUTES*

November 9, 2004

The regular meeting of the Policy & Procedure Committee was held on Tuesday, March 23, 2004 at 2:00 p.m. in room F-106.

**Members Present:** Geraldine Perri, Ezequiel Cardenas, Cristina Chiriboga, Arleen Satele, Caroline Vanlandingham and Jim Wales

**Absent:** Jan Ford, Maggie Gonzales and Christopher Slusher

Dr. Perri presented for first read:

Change the composition of the Workforce Development Committee to add the Director, Intergovernmental Relations. It was recommended that the Director be added as an ex-officio. Vice President Chiriboga to contact Dean Al Taccone for the actual list of committee members and inform him of the recommendation as noted above.

First Reading:

Change –  
 Workforce  
 Development  
 committee  
 Composition

Dr. Perri presented for first read:

The addition of the Academic Accommodation Review Panel and the Academic Appeals Review Panel (Sub-committee to Academic Accommodation Committee). Dr. Perri asked Vice President Wales to check with other colleges; and District policy and procedures for both committees. In addition, the Policy & Procedure Committee was asked to forward questions regarding the proposed committees to Vice President Wales.

First Reading:

Add- Academic  
 Accommodation  
 Review Panel; and  
 Academic Appeals  
 Review Panel

Meeting adjourned at 2:25 p.m.

Adjournment